



Internal/External Posting

Position Title: Youth Settlement Worker	Classification: Union
Type of Position: Full Time	Conditions of Work: On-Site

Youth Settlement Worker – 35 hours per week Full Time position. This is a On-Site position. This position will fall under the collective agreement between the Community Social Services Bargaining Association of Unions (CSSBA) and Community Social Services Employers' Association (CSSEA). The position will fall under the conditions of employment as a member of the BC General Employees' Union (BCGEU).

Overview: Kiwassa Neighbourhood House grows a welcoming and inclusive community in the vibrant Hastings-Sunrise and Grandview-Woodland neighbourhoods of East Vancouver, Located on the traditional, unceded and occupied territories of the Skwxwú7mesh (Squamish), Səlilwətaʔ/Selilwitulh (TsleilWaututh), and xʷməθkʷəy̓əm (Musqueam) Nations.

Job Summary: A multi-service community agency working in East Vancouver, Kiwassa Neighbourhood House seeks a creative, experienced, and enthusiastic Youth Settlement Worker to work with both newcomer and local youth. The successful candidate has experience working with multicultural and newcomer youth, has strong written and verbal communication skills, and comes with the asset of a second language. This role requires evening and occasional weekend hours.

The key responsibilities for this role include:

- Works collaboratively as part of the Settlement Team, Youth Programs Team, and with other Kiwassa programs and community partners.
- Meets with youth to do intakes, provides one-on-one support as needed, facilitates community connections, and referrals to settlement/community services for newcomer youth.
- Fosters relationships and communication with schools, other community service providers and partners and parents or legal guardians of youth.
- Maintains program and participant records and statistics. Provides reports to supervisor and/or funder, including IRCC's iCARE data entry and complies with privacy legislation and all relevant regulations and policies.
- Co-creates and maintains a strengths-based, inclusive, engaging, youth-centred program.
- Plans, organizes, implements youth life skills activities and workshops. Encourages and facilitates youth participation in activities .
- Ensures the health and safety of youth.
- Guides and supports youth in their journey towards positive development and growth.
- Monitors progress and needs of youth in consultation with supervisor.



- Promotes the program through distribution of materials, presentations in the community and ongoing outreach at various schools.
- Follows Kiwassa's established standards, policies and procedures.
- Uses relevant database and CRM systems to input statistics and data.

Qualifications:

Education and Knowledge

- Diploma in social services or related discipline.
- Fluency in English and an additional language(s) an asset.

Training and Experience

- A minimum of 2 years experience in the settlement sector, specifically with youth
 - Or an equivalent combination of education and experience
 - Excellent communication, planning, facilitation, problem solving and writing abilities.
 - Valid First Aid Certification.

What we offer:

- Extended Health and Dental Plan
- Municipal Pension Plan
- Generous vacation plus personal days
- Life-insurance, paid sick days and, if needed, long-term disability

Salary: JJEP Wage Grid Level 10, Step 1 - \$25.05/per hour

We strongly encourage applications from and prioritize from diverse backgrounds and experiences, including folks with disabilities, Indigenous people, racialized people and 2SLGBTQIA+ folks. We encourage, though don't require, folks of these identities to indicate this on their cover letter.

Closing Date: 2024-02-28

To apply, please send a cover letter and resume to: hrmanager@kiwassa.ca